

Appendix A Work Programme 2017/18 – Possible Items

	Overarching TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
1	Wellbeing Plan	Legislation re PSB Capital Ambition	Welsh Government legislation requires Public Service Boards (PSB) to undertake a needs assessment and a wellbeing plan. Cardiff's PSB is working on its wellbeing plan. There will be public consultation October – December 2017.	All	To scrutinise those aspects of the wellbeing plan that fall within the Committee's terms of reference. Policy Review & Performance Scrutiny Committee takes overarching role re PSB.	October – November 2017
2	Corporate Plan	Capital Ambition	A revised Corporate Plan is prepared annually. It informs the prioritisation and selection of budgetary proposals. Consultation on the proposed Corporate Plan 2018/19 is scheduled for October – December 2017, with the final Plan being taken to Cabinet and Council in February 2018.	All	Scrutinise sections relevant to Committee's terms of reference, for example on fit with partnership commitments; vision, commitments and targets.	October – November 2017 February 2018

Appendix A Work Programme 2017/18 – Possible Items

	Overarching					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
3	Budgetary Proposals 2018/19	Capital Ambition	Budgetary proposals are prepared according to the Council's budget strategy. Consultation on the proposals 2018/19 is scheduled for October – December 2017, with the final Proposals being taken to Cabinet and Council in February, in order to set Council Tax rates in time to meet legislative deadlines.	All	Scrutinise proposals relevant to Committee's terms of reference, for example on finances of Council; risks; and impact on service provision and stakeholders.	October – November 2017 February 2018

	Cllr Thomas					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
4	City Deal including - Metro - Semi-Conductor Cluster	Previous Committee's Annual Report Corporate Plan Capital Ambition Cllr Stubbs – Metro	£1.2 billion investment to improve infrastructure, public transport and drive economic growth. <i>'needs to act as a catalyst for the creation of a grown up regionalism where honest discussions - and strategic decisions - about housing, transport and investment are taken'</i>	Neil Hanratty/ Andrew Gregory	Assurance frameworks and business case for proposed projects. Impact of City Deal on proposed policies, projects and developments in Cardiff.	On going

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Goodway					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
5	Central Square including - Transport Interchange - Grade A offices - Start-up space	Corporate Plan Cabinet Forward Plan Capital Ambition Cllr Goodway – transport interchange	Joint meetings with Environmental Scrutiny Committee since 2014 to scrutinise proposals. In September 2016, scrutinised the design proposals for the transport interchange building.	Neil Hanratty/ Andrew Gregory	Pre- decision re Transport Interchange - to consider proposed funding approach and risks to Council. Grade A offices and Start up space – to consider proposals.	July 2017 Ongoing
6	Civic Centre Heritage Quarter (City Hall) Historic Buildings	Previous Committee’s Annual Report Corporate Plan Capital Ambition	Work undertaken re City Hall maintenance and refurbishment. Capital Ambition states: <i>‘bring forward a business-led strategy designed to address the backlog in maintenance of the city’s most historic buildings and equipping them with the technology required to enable us to find new uses which will contribute to the delivery of the Council’s economic development agenda.’</i>	Neil Hanratty/ Andrew Gregory	Policy development and pre-decision scrutiny	TBC
7	Mount Stuart Square Heritage Quarter	Previous Committee’s	Linked to regeneration of the Coal Exchange and	Neil Hanratty/	Policy development and pre-decision	TBC

Appendix A Work Programme 2017/18 – Possible Items

Cllr Goodway						
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
		Annual Report Corporate Plan	how to maximise the benefits of this for the surrounding area.	Andrew Gregory	scrutiny	
8	Cardiff Bay Masterplan/ International Sports Village	Corporate Plan Capital Ambition Economic Development Delivery Plan	<i>'Commence delivery of International Sports Village phase 2 by 2018.'</i> <i>'Set a refreshed vision for Cardiff Bay as a leisure destination, by securing a new visitor attraction, with the possible creation of a permanent 'beach style' facility and revitalising the strategy for the International Sports Village.'</i>	Neil Hanratty/ Andrew Gregory	Policy development and pre-decision scrutiny	TBC
9	North and South of Central Station	Capital Ambition	<i>'Complete a new business district and gateway to Wales to the north and south of Cardiff Central Station'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
10	Dumballs Road Masterplan	Previous Committee's Annual Report Corporate Plan Capital Ambition	Almost one third of the Cardiff Central Enterprise Zone is in the Dumballs Road site, located south of Cardiff Central Train Station. It is allocated for housing-led mixed-use	Neil Hanratty/ Andrew Gregory	Scrutinise proposals, including how they fit with the Welsh Government aim of the Cardiff Central Enterprise Zone having a particular	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Goodway					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			development. There has been a series of proposals in recent years, most recently with international real estate company, Vastint.		focus on financial and professional advisory services, and the risks to the Council.	
11	East Cardiff Industrial Strategy	Capital Ambition	<i>'Launch a new Industrial Strategy for East Cardiff, aligned to the completion of the Eastern Bay Link.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
12	Knowledge Corridor	Capital Ambition	<i>'Expand Cardiff's Knowledge Corridor by working with partners to secure further investment into the Maindy Park campus, Heath Hospital, the proposed new Velindre Hospital and the GE Innovation Park at Coryton.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
13	Multi- Purpose Indoor Arena	Corporate Plan Capital Ambition Cllr Goodway	<i>'prioritise the delivery of a new Multi-Purpose Indoor Arena in the best possible location to ensure it can attract the premier national and international events'</i>	Neil Hanratty/ Andrew Gregory	Policy development and pre-decision scrutiny. Possible task group approach to scrutinise proposals in detail.	TBC
14	Creative Industries hub	Corporate Plan	<i>'Support growth in the creative industries sector'</i>	Neil Hanratty	Policy development and pre-decision	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Goodway					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			<i>through the development of creative hubs.'</i>		scrutiny	
15	City Business Forum	Capital Ambition	<i>'Establish a City Business Forum to help influence the development and implementation of the Council's investment and development agenda.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
16	Support for small businesses	Cllr Gavin Hill-John Also in Economic Development Delivery Plan	Small businesses collectively are a large employer in Cardiff. Councils can work with a range of partners to develop a landscape that supports and encourages their growth.	Neil Hanratty	Scrutinise the support available to small businesses to encourage their growth and the employment opportunities that flow from this.	Flexible
17	Start up and incubator space	Capital Ambition	<i>'Work with the private sector and third sector partners to expand and improve the start-up and incubator space available for new small and medium sized enterprises in Cardiff.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
18	Supporting innovation, attracting and retaining talent	Cllr Gavin Hill-John	Cardiff has a number of higher education facilities, with enterprise and innovation support. There is an opportunity to	Neil Hanratty	Identify what the Council and partners could do to maximise innovation by attracting and	Flexible

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Goodway					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			maximise the benefits this could bring to the local and regional economy.		retaining talent and growing the enterprise environment.	
19	Attracting and retaining large national/ multi-national businesses	Cllr Parkhill	There have been recent announcements of job losses, including Tesco (Heath) and Barclays (Llanishen)		To scrutinise the competitiveness of Cardiff Council policies towards attracting and retaining national and multinational businesses in the city.	Flexible
20	Apprenticeships, work placements and jobs	Corporate Plan Capital Ambition	<i>'Create more opportunities for apprenticeships, work placements and jobs by working with business community, schools and young people.'</i>	Neil Hanratty Sarah McGill Nick Batchelar	Policy development and pre-decision scrutiny	TBC
21	Economic Development Green Paper	Cllr Goodway	Proposing to publish Green Paper shortly. Would welcome scrutiny input into this process.	Neil Hanratty	Possible task group approach to scrutinise Green Paper	Sept/ Oct 2017
22	Economic Strategy	Capital Ambition	<i>'Work with national institutions to create an economic strategy that recognises the economic development potential of</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Goodway					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			<i>sport and culture.'</i>			
23	International Strategy for Cardiff	Previous Committee's Annual Report Corporate Plan	<i>'Develop a revised International Strategy for Cardiff in 2017-18 reflecting implications of and opportunities from last year's referendum decision for the UK to leave the EU.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
24	Tourism Strategy and Action Plan Update	Previous Committee's Annual Report Corporate Plan Cllr Goodway	<i>'Implement the Tourism Strategy with a view to attracting more visitors to the city who stay longer and spend more by March 2018.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny.	TBC
25	Tourism – Information Centres	Cllr Gordon	Tourist Information Centres work well when centrally placed in relation to tourist flow.	Neil Hanratty	To explore the best siting of Tourist Information Centres.	TBC
26	Business Improvement District (BID)	Corporate Plan	<i>'Develop an integrated approach to the management of the city centre with the business community' via the BID.</i>	Neil Hanratty	To explore progress with BID and whether delivering expected outputs and outcomes.	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Bradbury					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
27	Leisure Management Partnership Update	Previous Committee's Annual Report Corporate Plan Cllr Howells Cllr Bradbury	Contract commenced with Greenwich Leisure Limited in December 2016. Commitment in Corporate Plan to <i>'Ensure Leisure Centres deliver high-quality service according to contract'</i> .	Andrew Gregory	To check progress with delivery of contract and consequences of this.	November/ December 2017
28	Sport Cardiff	Cllr Howells	Sport Cardiff used to be run by Cardiff Council but is now delivered by Cardiff Met University (formerly UWIC).	Andrew Gregory	To check impact of change in provider.	Flexible
29	Sport and Physical Activity Strategy	Capital Ambition Cllr Bradbury	Work with partners to develop the strategy <i>'focusing frontline services on increasing participation in sport and physical activities and unlocking continued support for sporting play and physical activity facilities, particularly in our city's most deprived communities.'</i>	Andrew Gregory	Policy development and pre-decision scrutiny. Possible task group to look at role of schools and/ or role of LDP in provision of community facilities for sport and physical activity.	TBC
30	Harbour Authority service provision	Corporate Plan	<i>'Deliver high quality and well maintained Bay and</i>	Andrew Gregory	Policy development and pre-decision	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Bradbury					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			<i>water ways at Harbour Authority'</i>		scrutiny	
31	Harbour Authority funding	Cllr Robson	Welsh Government fund the Harbour Authority on a rolling basis and are undertaking a fundamental review of this in Autumn 2017,	Andrew Gregory	Scrutinise the implications of any proposed changes to funding arrangements.	To fit in with fundamental review by Welsh Government.
32	Cardiff Bay	Capital Ambition	<i>'Bring forward significant improvements in the visitor experience of Cardiff Bay, Alexandra Head and Mermaid Quay, building on Cardiff's unique industrial heritage.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
33	Llanishen Reservoir	Capital Ambition	<i>'Work in partnership to return sailing to Llanishen Reservoir.'</i>	Andrew Gregory	Policy development and pre-decision scrutiny	TBC
34	Parks – development of Parks & Green Spaces Strategy	Corporate Plan Capital Ambition	<i>'Develop an updated Parks and Green Spaces Strategy by March 2018 including maintaining and increasing the Green Flag status of parks.'</i> <i>'Protect and enhance Cardiff's parks, green space and usable open</i>	Andrew Gregory	Policy development and pre-decision scrutiny. Possible task group to explore how other cities in UK and across the World have made their parks self-sustaining, in terms	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Bradbury					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
		Cllr Bradbury	<i>space by creating a more commercial and self-sustaining approach. Major new improvement plans will focus on Roath Park, Forest Farm as well as other locations.'</i>		of generating income to cover costs. Possible task group to explore how to improve access to parks for disabled children.	
35	Parks - Safety	Cllr Ebrahim and Cllr Gordon Cllr Stubbs	Members are aware of several attacks in parks, reported in the media. Members are also aware of other issues causing safety concerns and damage, including BBQs, needles and dog fouling. Members wish to understand what more could be done to prevent these types of incidents.	Andrew Gregory	Examine range of safety concerns relating to use of parks. Explore mechanisms that have been used successfully elsewhere to tackle these concerns, to see if capable of being utilised in Cardiff.	Flexible
36	Parks Partnership Programme (PPP)	Cllr Stubbs	PPP levers in Heritage Lottery Fund (HLF) funding. The programme covers Bute Park; Roath Park; Parc Cefn Onn; Cathays Park; Forest Farm; and Splott Park.	Andrew Gregory	To scrutinise the next stage in the PPP, the proposals and the consequences of these.	TBC
37	Parks Friends Groups	Capital Ambition	<i>'Further develop an</i>	Andrew	Policy development	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Bradbury					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			<i>ambitious network of 'Friends of' and volunteer groups through a range of partnerships and programmes to maximise the social value of citizen participation.'</i>	Gregory	and pre-decision scrutiny	
38	Wider planting and green spaces	Capital Ambition	<i>'Develop an initiative to encourage a more proactive public approach to street and front garden planting, pocket parks and informal green spaces.'</i>	Andrew Gregory	Policy development and pre-decision scrutiny	TBC
39	Arts Venues Enhanced In-house model	Previous Committee's Annual Report Capital Ambition Cllr Bradbury Cllr Goodway	A Council in-house provision model was chosen to deliver revenue savings whilst retaining control over St David's Hall and New Theatre, and discretion over the programme of shows on offer. <i>'Drive up attendances across the Council's venues and attractions competing with and beating our commercial competitors.'</i>	Andrew Gregory	To scrutinise progress in delivering the in-house model and the impact and consequences of this e.g. staff restructure, governance arrangements. Possible task group to look at how best to work cooperatively with	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Bradbury					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
					other providers to improve visitor experience by dovetailing programming and events.	
40	European Capital of Culture	Capital Ambition	<i>'work with partners to explore a bid for European Capital of Culture'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
41	Creative Cardiff Initiative	Corporate Plan Capital Ambition	Corporate Plan commitment <i>'work in partnership with Cardiff University to deliver the Creative Cardiff initiative'</i> .	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
42	Cardiff Contemporary	Capital Ambition Cllr Bradbury	<i>'Continue the Cardiff Contemporary initiative with the city's arts community.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
43	Womanby Street	Capital Ambition	<i>'Secure the future of live music in Womanby Street by working with the city's business and arts communities.'</i>	Neil Hanratty	Policy development and pre-decision scrutiny	TBC
44	Events - Major events - International events	Capital Ambition Economic Development	<i>'Attract more major events to the city building on the success of the Champions League'</i>	Neil Hanratty	Policy development and pre-decision scrutiny.	TBC

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Bradbury					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
		Delivery Plan Cllr Goodway	<i>Final.</i>		Possible task group to explore strengths and weaknesses of events/ cultural offer.	

	Cllr Merry					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
45	Adult Community Learning (ACL) Performance Information	Previous Committee's Annual Report Corporate Plan	The Welsh Government produces annual performance information to review the success rates for ACL. This covers Learning for Work, Learning for Adults with Additional Needs (Disability Inclusion in Community Education) and elements of Into Work Services	Sarah McGill	To receive the annual performance information and to use this to identify where further scrutiny may be required.	Dec 2017/ Jan 2018
46	Adult Community Learning (ACL) funding	Isabelle Bignall	The Welsh Government are undertaking a fundamental review of the funding distribution formula for ACL across Wales. It is anticipated that there may be a reduction in funding for	Sarah McGill	To examine the proposed funding changes and the repercussions of this for ACL provision in Cardiff.	Autumn 2017

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Merry					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			Cardiff.			
47	Learning for Life	Previous Committee's Annual Report	These courses are available to all community members and are provided on a cost recovery basis. They provide opportunities for recreational lifelong learning courses.	Sarah McGill	To scrutinise provision of courses.	Flexible
48	English for Speakers of Other Languages (ESOL)	Previous Committee's Annual Report	In January 2013, the Cardiff and Vale College took on responsibility for delivering ESOL courses for Cardiff residents.	Sarah McGill	To examine progress with delivery of ESOL services	Flexible
49	Increasing Aspirations Cardiff Commitment	Cllr Sattar Corporate Plan Capital Ambition Jon Maidment	Corporate Plan commitments to ' <i>strengthening curriculum and skills pathways</i> ' and ' <i>improving the range of employment, education and training opportunities that are available to young people across the city</i> ' and ' <i>increase provision of apprenticeships, traineeships and work placements for young people and work-based</i>	Sarah McGill Neil Hanratty Nick Batchelar	Scrutinise proposals to meet the Corporate Plan commitments. Need to liaise with Children & Young People Scrutiny Committee to ensure do not duplicate work they may be undertaking and/ or to dovetail work.	Flexible

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Merry					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			<i>training enabling them to develop appropriate skills, knowledge and experience’.</i>			

	Cllr Thorne					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
50	Library Standards	Good practice for scrutiny to receive	Welsh Public Library Standards measure whether core entitlements are met and report on quality standards. They are useful in highlighting good and poor performance.	Sarah McGill	To receive annual report on progress in meeting Welsh Public Library Standards	November/ December 2017
51	Summer Reading Challenge	Previous Committee’s Annual Report	The Summer Reading Challenge runs across Wales, in order to encourage children to read and demonstrate to them that libraries are places they can use.	Sarah McGill	To monitor the performance of Cardiff in delivering the Summer Reading Challenge.	Combine with above item
52	Hubs – Llanedeyrn, Llanishen, St Mellons	Sarah McGill	Llanedeyrn and St Mellons on site. Ongoing discussions with Police re Llanishen site (old police station).	Sarah McGill	The Director has offered to send through updates and data on progress and usage.	Fluid

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Thorne					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
53	Into Work Services	Sarah McGill	This covers: work preparation courses, job fairs, digital inclusion and liaison with Lifelong Learning and external providers. Key issue is changes to external funding.	Sarah McGill	Scrutinising changes to funding for Into Work services.	TBC
54	Changes re Communities First	Sarah McGill	Welsh Government has confirmed ceasing Communities First programme, which included employment training. Need to identify what work needs to continue and how to be funded.	Sarah McGill	Pre-decision scrutiny of Cabinet report on proposed way forward given cessation of Communities First, with particular reference to employment	September 2017

	Cllr Michael					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
55	Shared Regulatory Services – Commercial	Dave Holland – Head of Regulatory Services	Regulatory Services provided as shared service across Bridgend, Cardiff and Vale Council areas. Regulatory Services includes provision of	Andrew Gregory/ Dave Holland	To examine the provision of services and whether these could be improved, within budgetary constraints.	Flexible

Appendix A Work Programme 2017/18 – Possible Items

	Cllr Michael					
	TOPIC	SUGGESTION FROM	BACKGROUND	DIRECTOR	SCOPE FOR SCRUTINY	TIME FOR SCRUTINY
			<p>advice and support to local businesses re health & safety, fair-trading and meeting trading standards. They offer a 'primary authority' service, which means businesses deal solely with them and they liaise with other appropriate agencies, thus simplifying the landscape for businesses.</p>			